

How do I choose a program?

Southern Hills Career & Technical Center offers 12 career-technical programs from which you can choose. We work with business and industry advisors to ensure that our students are receiving a relevant education and will leave us with skills that are needed in the local employment market. We also provide opportunities to earn college credit and scholarships so that you are prepared to go on for more education after high school and have a head start in college. Every year, SHCTC has Sophomore Visitation days when you are invited to visit two programs of interest. We also hold an evening Open House for you and your parents to visit the campus and check out all the programs. During the evening, we offer orientation sessions, talks on college options and are here to answer any questions you might have. If you still aren't sure which program meets your needs, an appointment can be made with the SHCTC Recruitment Coordinator for a personal tour. Parents are ALWAYS invited!

What courses should I take at my associate school prior to enrolling at SHCTC?

Prior to enrolling at SHCTC, students need to have successfully completed 7 of the 9 core courses required for graduation by the State of Ohio. These courses include Health, 1/2 credit Physical Education, 2 English courses, 2 Math courses (one of which is Algebra I), 2 Science courses, and 2 Social Studies courses. Students applying to the Clinical Healthcare Services or Sports Medicine must have earned a "C" or higher in Biology. You can enroll in summer school to earn additional credits if necessary and then contact us to reactivate your application.

Once I've made my decision to attend SHCTC, how do I apply?

First, get an application. If you visited us, you should have received an application in the back of the catalog. Applications are also available in the SHCTC office, your home school guidance office and on the SHCTC website. You and your parents will complete the application, including your parent's signature. Mail the application to our school (Southern Hills CTC, 9193 Hamer Road, Georgetown, OH 45121).

Your application will be completed when our counselor meets with your associate school counselor. Together, they make sure you have taken the right classes to stay on track for graduation. Your counselor will sign and submit your completed application to us.

When should I apply?

Applications will be accepted from November 2016 through the first two weeks of the 17-18 school year. However, the PRIORITY DEADLINE for applications is February 24. Remember that many programs fill up fast, so don't delay!

Why do I have to select two programs on my application?

You have an opportunity to select two programs of choice. If your first choice is full but your second choice is open, you will be placed in your second choice and put on a waiting list for your first choice. If an opening occurs in your first choice and you are the next person on the list, you will be notified of the change. Changes can be made through the first ten days of the school year. If you are only interested in one particular program and a second choice is not indicated, your application will be processed accordingly.

Is there an application fee?

No.

How does placement into programs occur?

Students who meet our entrance requirements enter programs on a first-come, first-served basis. Some programs may over-enroll before the deadline and require an interview with the instructor and/or committee. Programs often fill quickly and it is important to apply early. If there is a waiting list for a particular program, the interviewing committee looks at your past grades, attendance and performance.

How will I know if I'm accepted into a program?

As soon as your application is processed, you will receive a letter from SHCTC letting you know the status of your application. In addition, most career technical instructors contact their students prior to the start of school to answer any specific questions. If an applicant has an Individual Education Plan, his or her IEP team will meet with our Career Tech Special Needs Coordinator to ensure appropriate placement occurs. Applicants who met the priority deadline and are in line with credits will be scheduled for classes in April. Final acceptance letters are mailed in mid-June.

Can I still enroll as a CCP (College Credit Plus) student?

Yes, you must arrange those college classes around your career technical lab block. Be sure to meet the CCP deadline for eligibility with your associate school counselor.

How will I get the academic credits needed to graduate?

All SHCTC students who are enrolled in a two-year program will take one English and one Math class each year. You will complete your math, science and social studies courses as well to fulfill Ohio's graduation requirements. A typical schedule provides 4 academic credits and 3 career-technical credits per year for a total of 14 credits after two years. If you have credit deficiencies there are several options for make-up credit. Our counselor works closely with your associate school counselor to formulate an academic plan for success.

When will I secure my junior class schedule for SHCTC?

Our Counselor will come to your school to help you make your junior class schedule during the month of April/May.

How do I get more information?

Your associate school guidance counselor can help answer many of your questions and has our school catalogs and class descriptions as references. If you have other specific questions, call 937-378-6131 ext. 306 for our Recruitment Coordinator, Susan Roades.



1. STUDENT INFORMATION

Name _____ Home telephone _____

Address _____

City/zip code _____ Student e-mail address _____

I live with: Both parents Mother only Father only Guardian Sex: Male Female

Race: African American American Indian Asian Caucasian Hispanic Other

School currently attending _____

Birth date _____ Is your son/daughter an open enrollment student? Yes No

Shirt size: XS S M L XL XXL XXXL If yes, school district of residence? _____

Please circle your t-shirt size.

If you move, please inform our school of your new address.

2. PARENT/GUARDIAN INFORMATION

A. Parent/Guardian name _____ Relationship to applicant _____

Address (if different from above) _____

Work # _____ Cell # _____ E-mail address _____

B. Parent/Guardian name _____ Relationship to applicant _____

Address (if different from above) _____

Work # _____ Cell # _____ E-mail address _____

My parents and I have discussed this program and agree that it is the type of program which will meet my needs. If accepted by the Southern Hills Career and Technical Center, I agree that I will fulfill my obligations in the best possible way. This means good attendance, proper conduct and satisfactory completion of the program in which I have enrolled.

I give my consent for all records and necessary information to be made available and exchanged by schools and their designated personnel. This information will include grades, ability, test scores, aptitude scores, interest inventories, psychological reports, IEP information, 504 plans, etc.

Students with an Individual Education Plan will have their final placement into a career program determined by the IEP team.

I grant permission to have my child's likeness (photo, video, etc.) used in Southern Hills news stories, videos, catalog, informational materials, web sites, etc. Yes No

PARENT/GUARDIAN SIGNATURE

DATE

STUDENT SIGNATURE

DATE

3. CAREER TECH PROGRAM SELECTION

Please indicate first choice with #1 and second choice with #2

___ Ag/Industrial Mech.

___ Criminal Justice

___ Sports Medicine
/Ex. Science

Half day career tech option

___ Automotive Technology

___ Culinary Arts

CCP
(College Credit Plus)

___ Clinical Healthcare Serv.

___ Early Childhood Ed.

___ Welding

___ Construction Tech.

___ Graphics

___ Cosmetology

___ Information Tech.

All placements are tentative until receipt and review of all accurate academic records.

The Southern Hills Career and Technical Center has dedicated itself to providing equal admission opportunities, equal educational opportunities and equal employment opportunities to all people, regardless of race, color, national origin, sex or disability.